NIGERIA SECURITY AND CIVIL DEFENCE CORPS

IN COLLABORATION WITH THE

INSTITUTE OF SECURITY OF NIGERIA

2015/2016 ADMISSION INTO MANDATORY BASIC PROFESSIONAL CERTIFICATE COURSES FOR PRIVATE AND PUBLIC SECURITY PROVIDERS

Nigeria Security and Civil Defence Corps in exercise of its functions enshrined in Nigeria Security and Civil Defence Corps Act No. 2 of 2003 and Amendment Act of 2007 is empowered to license, supervise and monitor activities of Private Guard Companies and to contribute towards the development of security structures that will ensure the protection and assurance of the civil public life, property and curb criminality.

The responsibility includes training and retraining of private security providers and their employees. In this regard, the NSCDC has embarked on training scheme involving professionalization of private security practice in the realization of statutory roles of NSCDC.

The programme will cover training and retraining of private security providers and their employees to ensure that the needs of the government and society are met.

The security providers deal extensively with the public and sensitive assignments and they are expected to respond appropriately in emergencies situations and incidents.

The programme will assist practitioners in the private and public sectors acquire adequate skills and knowledge which will improve the quality, efficiency and effectiveness of the security service for today’s changing environment.

In the light of the above, Nigeria Security and Civil Defence Corps with the Institute of Security invites applications from suitably qualified candidates for admission into the following part-time security programmes:

i. BASIC PROFESSIONAL CERTIFICATE COURSE IN TERRORISM, COUNTER-TERRORISM AND PUBLIC SAFETY

This course seeks to understand the origin and trends of terrorism which has been designed to analyse the ever changing society with the influence of terrorism. A survey and methods of different terrorist attacks will be examined. The course will take multicultural
perspectives as different groups of people are studied and the threat of terrorism is applied. The course will also offer practical approaches to dealing with the threat of terrorism.

In this course, students will examine the connections between terrorism and society:

- By examining the origin and trends of terrorism
- By reviewing motivations for terrorism
- By critically evaluating terrorist attacks and their methodologies
- Describing how terrorism affects society
- By considering the importance of cultural diversity
- By gaining understanding of counter terrorism and techniques
- Being able to differentiate between internal security and law enforcement

ii. **BASIC PROFESSIONAL CERTIFICATE COURSE IN CRITICAL INFRASTRUCTURE AND UTILITY PROTECTION**

This course is mainly on the physical protection of critical infrastructures, facilities and key assets of the nation. The course will cover guiding principles underpinning the strategy of Public Safety, Public Confidence and Service.

The course is on security infrastructures and facilities, water facilities, public health facilities, emergency services, telecommunication facilities, energy facilities, transportation infrastructures, national movements and icons, water dans and government facilities intelligence and warning and border security. The highlights of the course include the following:-

* Security Threats and Risks in Critical Infrastructures, Utilities and Facilities
* Security Assessment and Risk Analysis
* Security Planning and Survey.
* Terrorist and Criminal Attacks in Commercial and Industrial Public and Private Buildings
* Emergency Planning, Health and Safety in Public and Private Facilities, Utilities and Infrastructure
* Prevention of Vandalisation, Arson, Wilful Destruction and Accidental Fires, Hazardous Explosion.

iii. **PROFESSIONAL CERTIFICATE COURSE IN PERSONAL AND PROPERTY PROTECTION**

The course covers personal and executive protection specialist functions and physical security concepts. It provides participants with relevant skills, knowledge, techniques and information to combat existing and emerging security risks in personal and property protection.
The highlights of the course include:

- Concept and Scope of Protection
- Awareness and Prevention of Threats against Executives and persons and guards
- Roles of Bouncers and security guards for Protection of Facilities
- The Use and Training of Bodyguards
- Special Security Measures and Programmes for important Personalities
- Intelligence and Executive Protection
- Defensive Tactics and Protection
- Medical Emergencies and First Aids Techniques

iv. PROFESSIONAL CERTIFICATE COURSE IN PRIVATE SECURITY AND GUARD FORCE MANAGEMENT
This course is designed to produce a working knowledge of the profession of private security and loss prevention. The course will examine the topics of but not limited to the basic role of security, internal security, career opportunities, training, basics of protection, security and the law, specific threats and solutions, workplace violence, retail security and the future of security.

Course objectives

- To become exposed to common terminology and methods used by professionals in the private security system.

- To explore current industry practices and market conditions in the private security system.

The course covers activities of supervisors and operatives in private security industry.
* Security standards in Commercial Houses and Industrial Establishment
* Crime Patterns and Trends in Commercial Activities
* Crime Prevention Through Environmental Design and Parking Facilities
* Retail Security
* Security Measures for Commercial and Shopping Malls
* Multi-layers Security Programmes in Housing Estates and Commercial Environment

V. PROFESSIONAL CERTIFICATE COURSE IN HAZARD AND DISASTER MANAGEMENT
This course provides first responders with information, knowledge and skills they need to make, control and safe responses to incidents involving various kinds of hazards and disasters.
Major hazards and disaster threats will be discussed during the course particularly fire, arson, explosions, flood, industrial hazards. For each of the major threats a case study and information is provided on the:

- Characteristics of the threats.
- Types of harm that first responders might be subject to during emergency response.
- Personal protective equipment that is available including the uses and limitations.
- First responder protective actions.
- Occupational hazard recognition, accident prevention, loss prevention and accident investigation and analysis.
- Fire and Arson
- Accident
- Flood
- Traffic and Road Safety
- Hazard Prevention
- Activities of NEMA, SEMA
- Industrial and Domestic Hazard Prevention

This course introduces hazard and disaster prevention concepts as they related to community and industrial operations. Topics include the development and maintenance of hazard and disaster prevention programmes, educational programmes and inspection programmes.

**Course objectives**

Upon completion of this course, the students will be able to:

1. Have knowledge about various organizations involved in hazard and disaster prevention and education efforts.
2. Discuss various skills, knowledge, techniques and strategies in dealing with various hazard and disaster prevention schemes.
3. Recognize elements of planning, organizing, monitoring and implementing of hazard and disaster incidents.
4. Design inspection and awareness of hazard and disaster prevention programmes
5. Conduct research and public education
6. Recognizing life-threatening emergencies

**Levels, Duration and Dates of the Programme:**

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<tr>
<th>S/no</th>
<th>Levels of Programme</th>
<th>Duration</th>
<th>Date</th>
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<tbody>
<tr>
<td>i</td>
<td>Managerial level (Workshop)</td>
<td>Three days</td>
<td>27-30 April, 2015</td>
</tr>
<tr>
<td>ii</td>
<td>Supervisory level</td>
<td>Three months</td>
<td>Weekend Programme</td>
</tr>
<tr>
<td>iii</td>
<td>Field and Operatives</td>
<td>Three Months</td>
<td>Weekend Programme</td>
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1st batch  May – July 2015
2nd batch  August – October 2015

Aims and Objectives

(i) To acquire knowledge on techniques and strategies for combating security threats, risks, vulnerabilities, violence, disorder, fraud and corruption in both private and public sectors.

(ii) To acquire full range of technical skills to Emergency Planning, Disaster and Hazard Management.

(iii) To broaden and sharpen the skills and knowledge in personal, property protection and vandalisation protection.

(iv) Learn Skills and knowledge for Managing Private Guard Companies.

Targeted Audience

The programme is designed for all levels of operators of Private and Public Security Providers, Head of Security Units, Security Managers, Private and Corporate Investigators, Intelligence Managers, Operators of Security Services.

Entry Requirements

(i) **Field and Operative Officer**

   (1) Holders of **WAEC, SSCE/GCE (O/L)** with pass in minimum of five papers, Grade II Teachers Certificate, Practising and in-service Training course Certificates issued by Military, Paramilitary and Police Training Schools.

   (2) Mature candidates with Five years working experience, 25 years and above, a minimum of 3 papers in **WAEC/GCE**, Holders of **WASC, SSCE or GCE**

(ii) **Supervisors**

    Holder of OND, NCE or in Security, Crime Management, Social Science, Humanity, Management, Physical Sciences, Engineering and Technology plus five (5) years practical experience.

(iii) **Managers**
Holder of University Degree, HND and relevant professional qualifications in appropriate discipline particularly Security, Social Sciences, Humanity, Management, Physical Science, Engineering and Technology plus eight (8) years practical experience.

**Tuition Fees**

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<tr>
<th>Level</th>
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<tr>
<td>Field and Operative Level</td>
<td>N30,000</td>
</tr>
<tr>
<td>Supervisory Level</td>
<td>N40,000</td>
</tr>
<tr>
<td>Managerial Level</td>
<td>N30,000</td>
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**Method of Application**

1. Candidates are to pay application fee of Three Thousand Naira (N3,000) excluding bank charges on e-transact in any bank on the e-transact platform. Any payment not on e-transact platform is at the candidate’s risk.

2. Candidates are to complete and print the Application Form online after payment by logging on to the Nigeria Security and Civil Defence Corp’s website [www.nscdc.gov.ng](http://www.nscdc.gov.ng)

3. Submit the online application form.

4. The underlisted helplines could be contacted for clarification on issue bordering on the application forms 08035386489, +2348090682644, 080565624662, 08067032918, 08022771818

**Submission of Application Forms and Collection of Admission Letters**

Complete application form should be submitted on-line or to the office of the Provost, Civil Defence College of Security Management, Nigeria. Not later than **31st April, 2015** and admission letter for shortlisted candidates to be collected from the same office.

Admission letter will not be posted to individual candidates but will be available at office of the Provost, Civil Defence College of Security Management, Golf Resort Drive Okemosan, Abeokuta, Ogun State.

**For further information, please contact:**

08035386489, +2348090682644, 080565624662, 08067032918, 08022771818

nsedcsme@g.mail.com.